

September, 2021

Dear Haven Parent or Guardian:

Welcome to the 2021-22 school year! We hope your student has enjoyed a wonderful summer full of great books and exciting reading activities.

To start the school year off right, everyone needs a library account to access the collection for schoolwork and pleasure reading. Students will have the privilege of borrowing many different items from the collection for use at home. Please see the chart below for items and borrowing time frames.

Collection Items	Borrowing Time Frame	Maximum number of items at one time
Books	3 weeks	5
Magazines	3 weeks	1
Audio books	3 weeks	1

With almost 900 students and staff, it is very important for students to renew or return items on time. For this reason, if items are overdue, damaged or lost, students will not be able to check out new materials until return or replacement of materials occurs. Help us keep the Library Media Center working for everyone by monitoring your student's treatment of library materials. The signatures below indicate your family is supportive of the mission of the Haven Middle School LMC.

Please return this signed form to the Haven LMC, the main office, or your child's Language Arts/Reading teacher so they can start accessing materials as soon as possible. We look forward to providing your child with an experience that fosters a life-long pleasure of reading and wonder!

Sincerely,



Amy Odwarka
Library Media Center Director



Christopher Latting
Haven Middle School Principal

Please return the lower portion to school.

Student Name/Grade	
Student LLA Teacher	
Student Signature	
Parent Signature	